

Bedwas, Trethomas & Machen Community Council

**Minutes of the meeting of the Land & Buildings Committee
on Monday 19th August 2024**

PRESENT (Committee)	Apologies
Emma Phipps Magill (Chair)	D Davies
J Winslade	
N Bull	
K Ingram	
A Butler (Minutes)	

1/ Declarations of Interest

None

2/ Rent for MP's Offices

As requested at the previous meeting, the clerk presented costs from the last financial year for gas, electricity, water, bins and cleaning. The committee have proposed a rent for the offices and this will go to full council for approval. This figure will include all utilities and services except for telephone line/broadband. Lease will be worded to allow the use of additional space on an ad hoc basis, to be booked and paid for in advance

3/ Salon

As agreed at the previous meeting, Cllr Rosser met with the tenant to assure her of our efforts to fix the damp issue in her room. The clerk will purchase 3 Unibond moisture absorber units to help control the damp whilst investigation and repairs are taking place. Clerk to arrange a deep clean of the salon to help with damp smell.

Kayleigh has mentioned using a plug in dehumidifier but committee feel priority should be placed on stopping the water ingress first

Meeting closed 7.10pm

Next meeting 21st October at 6.30pm

Signed: *Emma Phipps Magill* Chair

Date: 20th August 2024