

## Bedwas, Trethomas & Machen Community Council

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30th May 2024

**To: All Councillors of Bedwas, Trethomas & Machen Community Council**

You are summoned to attend the 'ORDINARY MEETING' to be held at the Council Chamber, Bedwas on **Wednesday 5<sup>th</sup> June 2024 at 6.30pm**

If you are unable to attend this meeting, please send your apologies to [clerk@btmcc.co.uk](mailto:clerk@btmcc.co.uk) or telephone (029) 20885734 prior to the meeting.

*In line with legislation, community council meetings are open to members of the public and press to attend.  
Please contact BTM Council Offices in advance to request joining instructions.  
Members of the press and public can attend on an observation basis only and  
are not permitted to speak during the meeting.*

The business to be transacted is set out in the agenda below. If any member requires further information on any item, please contact BTM Council Offices prior to the meeting.

Yours sincerely,

*Ann Butler*

Ann Butler  
Clerk to BTM CC

# Full Council Meeting

## AGENDA

### 1. Police Matters

CSO Lisa Gibbs or CSO Rhiannon Collins from Bedwas Police Station will give a report and answer any queries

### 2. Bedwas Workmen's Hall

The Chair of BWH Management Committee will offer a monthly update

### 3. To Receive and Note Declarations of Interest - Code of Conduct

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Community Councils Standing Orders and the Code of Conduct. If a councillor has a prejudicial interest, they must, unless a dispensation been granted, withdraw from the meeting and take no part in the discussion or vote.

### 4. To note Member attendance and to receive and agree apologies for absence

### 5. To consider, and if correct, arrange for the Chair to sign the minutes of the Annual Meeting held on 8<sup>th</sup> May and also the minutes of the Ordinary Full Council Meeting held on 8<sup>th</sup> May 2024 to confirm both as a true and accurate record

### 6. Parish Trust request (Press & Public Exempt item)

To discuss and consider letter received

### 7. Clerk's report

### 8. Finance Matters

8.1 To note and approve the reconciliation to bank as at 31<sup>st</sup> May 2024

8.2 To note and approve May payments

8.3 Financial assistance request. Three received this month. Bedwas Crafters, Messy Church Bedwas and Machen AFC

### 9. Events & Leisure (EL) Committee

9.1 Next meeting arranged for 17<sup>th</sup> June

### 10. Finance, Employment & Policies (FEP) Committee

10.1 Next meeting arranged for 24<sup>th</sup> June

### 11. Environment & CIL (ECIL) Committee

11.1 Report from meeting held 29<sup>th</sup> May

11.2 Next meeting arranged for 27<sup>th</sup> August

### 12. Land & Buildings Management (LBM) Committee

12.1 Date to be arranged

### **13. Planning Applications**

To consider the following Caerphilly County Borough's planning applications in the Bedwas, Trethomas and Machen area received since the last full council meeting and the Community Council's response to those planning applications. Any comments or enquiries to be emailed to: [planning@caerphilly.gov.uk](mailto:planning@caerphilly.gov.uk) within 21 days of receipt of the email date. Late applications may be submitted at the meeting

No new planning applications received this month

Replay from objection lodged against application for New premises licence – Asda Express Trethomas included for consideration

### **14. Date of next meeting**

Next meeting is scheduled for Thursday 4<sup>th</sup> July 2024, at 6.30pm at the Council Chamber, Bedwas