

**Bedwas, Trethomas & Machen Community Council**

**Minutes of the meeting of the Finance, Employment & Policies Committee  
on Wednesday 1<sup>st</sup> May 2024 at 6.30pm**

<b>PRESENT</b>	<b>APOLOGIES</b>
Cllr C Morgan (Chair)	
Cllr J Winslade	
Cllr E Aldworth	
Cllr P Rosser	

- 1/ **Declarations of Interest**  
None
  
- 2/ **End of year budget**  
To note end of year budget 23-24 and Audit Return. Presented to the committee by the clerk. All happy and noted thanks to our clerk for this
  
- 3/ **Policies**  
To check and discuss 6 updated policies. All noted and ok
  
- 4/ **Debit Card**  
Debit card requested for Councillor Bull and the Wednesday club denied. The clerk is Financial Officer and overlooks spend. The Garden has a budget and should be adhered to. Cllr Bull should liaise with the clerk
  
- 5/ Committee note the transfer of £62,000 from BWH accounts treasurer, from their lift fund, to cover the lift element of the Phase 1&2 of the Hall refurbishment. Committee wish to note the hard work of the Hall volunteers in raising this money over 9 years, in the name of former Cllr Ray Davies
  
- 6/ Discussion about volunteering policy and a code of conduct to ensure we have details of all volunteers, next of kin, medical conditions etc on file for use in emergencies. Chris to speak to the clerk.
  
- 7/ Date of the next meeting TBA

Signed: *Chris Morgan* Chair

Date: 2<sup>nd</sup> May 2024